



The Skinners' School

Careers Education, Information, Advice and Guidance (CEIAG) Policy

1. Introduction

The Government and Employers have recognised that the world of work has changed fundamentally. Future employees are going to have to be innovative in their approach to solving problems, people that can take the initiative, who can cope with uncertainty and change. They are going to have to be able to communicate well and work well in teams. They will have to be flexible and prepared to re-invent themselves in order to continue to be employed. Therefore students need a planned programme of activities to enable them to gain the knowledge, understanding, skills, attitudes and attributes required to make informed choices about their 14 -19 pathways and to enable them to manage their careers and sustain employment through-out their lives.

Skinners' Schools have a statutory duty to provide careers education in Year 7 to 11 and to give students access to careers information and *impartial* guidance.

2. Commitment:

The Skinners' School is committed to providing a planned programme of careers education, information, advice and guidance for all students in the Skinners' School in partnership with the local Connexions Service.

3. Skinners' School aims:

- 3.1. To follow local, regional and national frameworks for good practice and other relevant guidance from DCSF, QCA and OFSTED.
- 3.2. Develop a programme which is inclusive; which will help our young people to gain the knowledge, understanding, skills, attitudes and attributes required to make informed choices; which will challenge stereotypes and which will help to increase student confidence and motivation.
- 3.3. Provide a programme which is student-centred, integrated into the whole curriculum and based on a partnership with students and their parents /carers.
- 3.4. To incorporate CEIAG into the Skinners' School Improvement plan
- 3.5. To ensure that the benefits to the students of CEIAG are valued, assessed, reported on and accredited where appropriate.

4. Learning Objectives:

- 4.1. To provide students with planned activities to help them understand themselves and the influences on them and to help them investigate opportunities in learning and work.
- 4.2. To provide students with the skills attitudes, attributes and behaviours needed for a successful transition into the world of work
- 4.3. To enable students to relate their own abilities, attributes and achievements to career intentions and make informed choices based on an informed evaluation of the alternatives

5. To be achieved by:

- The development of a coherent, broad and balance programme for CEIAG which gives students opportunities to build on what they have learned and to progress. This programme will be developed with inputs from staff with responsibility for curriculum and pastoral leadership, for managing the support for students and in partnership with Connexions and other appropriate external agencies and organisations
- The work of the IAG Co-ordinator to plan and monitor the programme
- Careers education sessions
- Guidance activities including group and individual interviews
- Information and research sessions
- Work Related Learning
- Provision that is discrete; integrated and extended.

Partnerships:

An annual Partnership Agreement is negotiated between the Skinners' School and the Connexions Service which identifies the contributions to the programme that each will make. Other links will be developed with local partners, especially in relation to 14-19 education

Monitoring, Review and Evaluation:

The Partnership agreement with Connexions is reviewed each term. The programme is reviewed annually by the IAG Co-ordinator, the AVP Curriculum and the Connexions personal adviser and area for improvements are identified. These then form the basis of the annual development plan for CEIAG. Reports are submitted to the Senior Leadership Team and Governors. This policy will be reviewed by the Education Committee of the Governing Body every five years or sooner if circumstances change.

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